

Categories	Certification Qualification	Frequency	Awardees (Per Territory)	Certificate Type
Best Attendance	>80% on students capacity	Quadrimester	All	Hard Copy
Least Dropouts	8 or less dropouts	Quadrimester	All	Hard Copy
Employee of the quadrimester	Facilitator who stands on rank 1 in a territory based on Best attendance and Least Dropout	Quadrimester	1	Hard Copy
Most Graduates	45 graduates from a cycle	Quadrimester	All	Hard Copy
Tenure	Completion of service - Yearly	Quadrimester	All	Soft Copy

Categories	Certification Qualification	Frequency	Awardees	Certificate Type
Best Performing TM	TM performance checklist- Rank 1 and 2 per SAM	Monthly	2	Soft Copy
Staff Retention	Attrition of an employee- Minimum 8 employees	Quadrimester	All	Soft Copy